

## GENERAL POLICIES GOVERNING ICRF AWARDS IN CANCER RESEARCH FOR POSTDOCTORAL FELLOWSHIPS

The Israel Cancer Research Fund (ICRF) is a voluntary charitable organization that receives its total income from private donations. Its main goals are the advancement of cancer research and the training of Israeli scientists in Israel. To that end, funds for cancer research are available to citizens of Israel, both native-born and those who have settled. Funds are not available to visiting scientists. (Proof of Israeli citizenship must be furnished upon request.)

Funds may be requested for clinical or basic research or training, which must relate to cancer and must be conducted in Israel.

Information on applying for ICRF research grants can be downloaded from our website, or obtained from the address above. For any questions or problems, please send an E-mail message to: [ellen.rubin@icrfny.org](mailto:ellen.rubin@icrfny.org)

Each application is reviewed by a Scientific Review Panel of the Israel Cancer Research Fund (the Fund) and evaluated for its (1) scientific content and rationale; (2) qualifications, experience and productivity of the candidate; (3) facilities and scientific environment available to the candidate. The relationship of the research to cancer must be defined in the application. The rankings and recommendations of the Scientific Review Panels are presented to the International Scientific Council for final consideration. The Board of Trustees of the Fund then approves all awards.

**BEFORE ANY APPLICATION WILL BE PROCESSED OR REVIEWED, ALL OF THE REQUIRED ITEMS MUST BE COMPLETED EXACTLY AS REQUESTED; OTHERWISE THE APPLICATION WILL BE REJECTED AUTOMATICALLY.**

### Timetable for the Awarding of Grants

<i>RECEIVED BY THE FUND IN NEW YORK</i>	<i>NOTIFICATION OF DECISION</i>	<i>ACTIVATION OF AWARD</i>
January 17, 2018	July 1, 2018	September 1, 2018

### Postdoctoral Fellowship Eligibility

Postdoctoral Fellowship awards are intended to support young investigators during their period of postdoctoral training. The awards are made to each sponsoring institution with the understanding that they will support a specific project that will be conducted by a particular postdoctoral scientist under the supervision of a designated sponsoring senior investigator.

Postdoctoral Fellowship awards are given preferentially to those persons who will have had no more than three years of postdoctoral fellowship or equivalent experience prior to the date on which the ICRF award is to begin.

The ICRF also encourages Fellowship applications from M.D.'s who wish to pursue additional investigative work in a laboratory setting to acquire research experience. Proposals for this type of support will require supporting documents indicating that the applicant has a serious commitment to a career in academic medicine or one supported by institutional resources in basic or applied clinical research. Proposals will be accepted for a one or two year funding period, and the applicant must devote at least 50% of his or her time to the laboratory work.

Preference is given to research or training carried out in Israel. Postdoctoral Fellowship applicants training outside of Israel will only be considered under extraordinary circumstances, and should normally seek funding elsewhere.

The Fund will not approve applications for a candidate's continued work in the same laboratory in which the doctoral degree was completed.

### **Duration and Amount of the Award**

Postdoctoral Fellowships are awarded, contingent upon the availability of funds, for two (2) years at a stipend of \$25,000 per year. (Current Postdoctoral Fellowship recipients in the second year of their award who desire an additional one to two years of funding for their project should submit an application for a Project Grant.)

### **Fiscal Requirements for Institution**

A separate account must be maintained for each award. This account must be available for audit at any time by representatives of the ICRF.

The funds are to be used for actual direct expenses (salary, supplies, etc.) connected with the project. No overhead, clerical or other administrative charges can be made by the institution against the award funds. The ICRF also does not allow its funds to be used for work performed outside of Israel. However, travel expenses of up to a maximum of \$1,000 may be budgeted for RCDA's, CRCDA's, and Postdoctoral Fellowships only.

A report of these expenditures, detailing the utilization of the funds (salaries, supplies, etc.), must be submitted to ICRF semi-annually. The first report will be due after six (6) months and the second at the end of the funding year. Forms will be sent directly to the institution by the ICRF office. Grant payments will be suspended, if these reports become overdue.

### **Special Leave**

- A. There is no leave of absence with support for a Postdoctoral Fellow.
- B. Leave without award support requires the prior approval of the ICRF and will be granted only in unusual situations. Such leave may not exceed 12 months. Support from other sources is permissible during the period of leave, and such leave does not reduce the total number of months of program support for which an awardee is eligible.

## **Special Conditions**

Should the ICRF awardee, sponsor, or the sponsoring institution specified by our award vacate the project, the ICRF will automatically void the award and terminate funding. Failure of the institution to notify the fund of such vacancy will allow the ICRF to recover funds in toto.

## **Change of Institution and/or Sponsor**

An ICRF postdoctoral fellow may not voluntarily move to a new lab or institution. However, if the sponsor moves the lab to another eligible institution, the postdoctoral fellowship may be transferred to that institution, provided that the Fund receives:

1. A letter of request for permission to transfer the award. This letter must be received by the ICRF International Executive Office at least six (6) months prior to moving. The request should include the name of the new institution, and a description of the new work facilities (please refer to Section II - Instructions, No. 19), as well as assurance of continuation of the awarded project.
2. A letter of acceptance from the new institution and a letter of release from the original institution. Additionally, the original institution will be required to submit a final report of expenditures, and any unexpended funds must either be returned to the ICRF or transferred to the new institution.

If a postdoctoral fellow's current sponsor should change due to unusual circumstances, then a letter of explanation along with the C.V. and publication list from the new sponsor is required.

If a request is not received at least six (6) months prior to the change, the ICRF will automatically void the award and terminate funding.

## **Continuation of Awards**

All awards shall be continued for a second year (as determined in your initial award notification letter) provided that the Fund receives the following:

1. A one-year progress report and projected plans. A reminder notice with instructions and cover sheet will be sent out in advance of the due date. This cover sheet must be attached to the report.
2. A statement from the financial officer of the institution involved showing the allocation of funds received to the date of the renewal request. Forms will be sent directly to the institution by the ICRF office.

Award renewal is not automatic upon receipt of new documents. Renewal requires the approval of the Scientific Review Panel.

## **Biohazards and Protection of Human Subjects and/or Animals**

Safeguarding the rights and welfare of human subjects and/or animals involved in activities supported by the ICRF as well as consideration of potential biohazards is the responsibility of the institution that received the award. Awards for projects involving human subjects and/or animals require prior review and approval by the appropriate institutional committee. That written approval must be submitted along with the ICRF application. The review date should be recent; certification is invalid if the review date precedes the submission date by more than one year.

## **Publications**

Publications resulting from projects supported by the Fund must contain the following acknowledgment:

*"This study was supported by a Postdoctoral Fellowship from the Israel Cancer Research Fund."*

Awardees should send electronic copies of publications carrying the above credit line to the ICRF International Executive Office in New York as soon as possible after publication.

## **Patents**

No patent application for work done under an ICRF award shall be filed by the grantee institution or by any individual investigator engaged in this research without prior consultation with and written approval of the Fund.

## **Changes and Amendments**

Any changes or amendments to the original award must be approved in writing by the Fund.

***ONLY ONE (1) GRANT APPLICATION PER PERSON  
WILL BE ACCEPTED FOR EACH SUBMISSION DEADLINE***