

GENERAL POLICIES GOVERNING THE ICRF RESEARCH PROFESSORSHIP AWARD

The Israel Cancer Research Fund (ICRF) is a voluntary charitable organization that receives its total income from private donations. Its main goals are the advancement of cancer research and the training of Israeli scientists in Israel. To that end, funds for cancer research are available to citizens of Israel, both native-born and those who have settled. Funds are not available to visiting scientists. (Proof of Israeli citizenship must be furnished upon request.)

Information on applying for ICRF research grants can be downloaded from our website, or obtained from the address above. For any questions or problems, please send an E-mail message to: ellen.rubin@icrfny.org.

Each application is reviewed by a Scientific Review Panel of the Israel Cancer Research Fund (the Fund) and evaluated for its (1) scientific content and rationale; (2) qualifications, experience and productivity of the candidate; (3) facilities and scientific environment available to the candidate. The relationship of the research to cancer must be defined in the application. The rankings and recommendations of the Scientific Review Panels are presented to the International Scientific Council for final consideration. The Board of Trustees of the Fund then approves all awards.

BEFORE ANY APPLICATION WILL BE PROCESSED OR REVIEWED, ALL OF THE REQUIRED ITEMS MUST BE COMPLETED EXACTLY AS REQUESTED; OTHERWISE THE APPLICATION WILL BE REJECTED AUTOMATICALLY.

Timetable for the Awarding of Grants

RECEIVED BY THE FUND IN NEW YORK	NOTIFICATION OF DECISION	ACTIVATION OF AWARD
No later than December 30 th	July 1 st	September 1 st

(If the 30th of the month falls on a Saturday or Sunday, then the deadline is extended to Monday)

Purpose

The Israel Cancer Research Fund is offering a Research Professorship to institutions in Israel in order to provide a unique research opportunity and to foster maximum productivity in cancer research. This award will be used to support a full-time, senior faculty member, or person in an equivalent position, who has made outstanding contributions to cancer research and who will continue to provide leadership in his or her research area. The applicant must have at least eight years experience beyond the doctoral degree, and be no less than five years from the usual and customary age of retirement at his or her institution.

The research experience and interest of the applicant may be in either basic biological science or in clinical research and must relate to cancer.

An application for an ICRF Research Professorship must originate jointly with the institution and the proposed awardee, and must describe fully all proposed research and teaching activities. The endorsement (signature) of the head of the institution or other person authorized to commit the institution to abide by the requirements of the ICRF is required.

Scientific Review of Applications

Applications will be considered for funding on the basis of the overall merit of the proposal as determined by the Scientific Review Panel, relevance of the proposal to the research objectives of the ICRF, and the availability of funds.

In the review of applications for scientific merit, attention is given to the candidate's prior training and experience, career potential, proposed research, environment, and other related information. Applicants are expected to provide evidence of past accomplishments and, more importantly, demonstrate potential for continued enriching contributions to the cancer research field. The relationship of the research to cancer must be defined in the application.

Duration of Award

The Research Professorship is awarded for a period of seven (7) years. In order to renew the award for another 7-year term (contingent upon the availability of funds), the current recipient will be required to submit a complete new Research Professorship application during the seventh year of the award, including a summary of progress, for the next review process and compete against other eligible candidates. If the current recipient is not selected once again, then the award will terminate at the end of the seventh funding year.

Amount

The amount of the award will be a maximum of \$50,000 per annum, paid in U.S. dollars, subject to budget justification. The award may be utilized for (a) salary support, or (b) laboratory support, or a combination of both. A detailed operating budget must accompany the application.

The ICRF Research Professorship will be awarded with the understanding that the recipient will be eligible for promotion and salary increases under the same criteria used for other faculty members at the home institution.

Special Conditions

1. The home institution must be satisfied that the candidate is unusually well-qualified to fill the position for which the grant is being sought.
2. The position will carry all of the rights and privileges normally provided at the institution.
3. The awardee will be provided with the physical facilities and administrative services required to conduct the research for which the grant is awarded.
4. The awardee is required to be a spokesperson for the ICRF and for cancer research, and will accept the role of speaking on behalf of the ICRF and using the title as appropriate in professional appearances and publications. Speaking appearances will be arranged to be mutually-convenient to the awardee and the ICRF.

5. Since the purpose of the grant is to provide greater opportunity for cancer research, the awardee must be protected from most administrative responsibilities. Under no circumstances may the individual assume a departmental chairmanship, or any position with administrative responsibilities analogous to a departmental chairmanship, or duties either in academic or commercial spheres that can result in a conflict of interest. The principal involvement must be with the actual conduct of research.
6. If the awardee resigns, is discharged, is appointed to any administrative position (such as, but not limited to, department head or dean) retires, or dies, the ICRF will automatically void the award and terminate funding. Failure by the institution to notify the Fund of such occurrence will allow the ICRF to recover funds in toto.

Progress Reports

Prior to competitive scientific review in the seventh year of the award, progress reports must be submitted every 2 years to provide an accurate and continuing record of the awardee's research activities. A reminder notice will be sent out in advance of the due date.

Fiscal Requirements for Institutions

A separate account must be maintained for each award. This account must be available for audit at any time by representatives of the ICRF.

The funds are to be used for actual direct expenses (salaries, supplies, etc.) connected with the project. No overhead, clerical or other administrative charges can be made by the institution against the award funds. ICRF does not allow funds to be used for travel.

A report of these expenditures, detailing the utilization of the funds (salaries, supplies, etc.) must be submitted to ICRF semi-annually. The first report (six-month report) is due by March 31 and the year-end report is due by September 30. Forms will be sent directly to the institution by the ICRF office. Grant payments will be suspended, if these reports become overdue.

Termination or Change of Institution

1. When a grantee institution plans to terminate an award, the ICRF must be notified in writing at the earliest possible time so that appropriate instructions can be given for termination.
2. If the individual is moving to another eligible institution, award support may be continued, provided:
 - a. A new application is submitted by the new institution on behalf of the individual for review by the ICRF together with a letter of release from the existing institution;
 - b. The period of support requested is only for the time remaining within the seven-year interval; and
 - c. The new application is submitted at least six (6) months prior to the requested effective date to allow the necessary time for review.

3. The ICRF may discontinue an award upon determination that the purpose or terms of the award are not being fulfilled. In the event an award is terminated, the ICRF shall notify the grantee institution and the awardee in writing of its decision, the reasons therefore, the effective date, and the right to appeal the decision.
4. A final progress report, invention statement, and expenditure report are required within 60 days of termination of an award. All unexpended funds must be returned to the ICRF.

Special Leave

The awardee may not be absent for extended periods of time, such as during a sabbatical period or leave of absence, without prior approval from the ICRF.

- A. Special leave for work in another institution (with continuing support from the award) may be permitted if directly related to the purpose of the award. If such leave does not exceed three months, only local institutional approval is required. For a longer period, prior approval of the ICRF is required. To obtain approval, the awardee must submit to the ICRF at least six (6) months prior to the leave, a letter describing the plan, and how the awardee will supervise his/her laboratory during this period. This letter must be countersigned by the awardee's department head and the appropriate institutional official. Such leave may not exceed 12 months.
- B. Leave without award support requires the prior approval of the ICRF and will be granted only in unusual situations. Such leave may not exceed 12 months. Support from other sources is permissible during the period of leave, and such leave does not reduce the total number of months of program support for which an awardee is eligible.

Publications

Publications resulting from research supported by the Fund should contain the following acknowledgment:

"The author is a Research Professor of the Israel Cancer Research Fund."

Awardees should send three (3) reprints or a pdf file of publications carrying the above credit line to the ICRF International Executive Office in New York as soon as possible after publication.

Biohazards and Protection of Human Subjects

Safeguarding the rights and welfare of human subjects involved in activities supported by the ICRF as well as consideration of potential biohazards is the responsibility of the institution that received the award. Awards for projects involving human subjects require prior review and approval by the appropriate institutional committee. That written approval must be submitted along with the ICRF application. The review date should be recent; certification is invalid if the review date precedes the submission date by more than one year.

Recombinant DNA/Animals

Use of recombinant DNA and animals is contingent upon approval by the relevant institutional committees. Written approval must be submitted along with the ICRF application (see above).

Patents

No patent application for work done under an ICRF award shall be filed by the grantee institution or by any individual investigator engaged in this research without prior consultation and written approval of the Fund.

Changes and Amendments

Any changes or amendments to the original award must be approved in writing by the Israel Cancer Research Fund.

***ONLY ONE (1) GRANT APPLICATION PER PERSON
WILL BE ACCEPTED FOR EACH SUBMISSION DEADLINE***